



An equal opportunity employer

2010 EMPLOYMENT APPLICATION

NOTE: This application is valid for 30 days. If you wish to be considered for employment after this 30-day period, a new application must be completed.

It is the policy of Ball Construction Services, LLC not to discriminate in hiring and employment on the basis of race, color, religion, national origin, sex, disability, age or other protected class as provided by all applicable state and federal laws. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.

Answer each question fully and accurately. If you provide false or misleading information during the application process or during your employment with Ball Construction Services, LLC, this may result in disciplinary action including up to termination of employment or a decision to not consider you further for employment. PLEASE PRINT, except for signature on back of application. In reading and answering the following questions, be aware that none of the questions are intended to imply illegal preferences or discrimination based upon non-job-related information.

PERSONAL INFORMATION

Name _____ Date of Application _____

SS# (Optional) _____ Phone Number _____

Present Address _____
Street _____ City _____ State _____ Zip Code _____

Mailing Address _____
(If different) Street _____ City _____ State _____ Zip Code _____

In case of an emergency, please notify: _____
Name Relationship Phone Number

Are you legally eligible for employment in the U.S.? (Proof of eligibility will be required) Yes _____ No _____

Are you at least 18 years of age? (Proof of eligibility will be required) Yes _____ No _____

Have you ever plead guilty to; or been convicted of a crime other than minor traffic violations such as parking tickets...etc.? (If yes, please explain) Yes _____ No _____

EMPLOYMENT DESIRED

Position desired _____ Full Time _____ Part Time _____

When are you available to start? _____ Salary Requirement _____

If needed, are you available to work _____ Overtime _____ Weekends _____

Are you employed now? _____ Yes _____ No _____
If unemployed, how long? _____

Have you ever applied to Ball Construction before? _____ Yes _____ No _____

If so, when? _____

How were you referred to Ball Construction? _____ Employment agency _____ Advertisement _____
_____ School _____ Internal Posting _____ Friend _____ Recruiter _____ Walk-in _____ Other _____

EDUCATION

	Name & Location of School	Course of Study	# of Years Completed	Degree/Diploma
High School				
Trade, Business, or Technical				
College				
Graduate				

Please include any other education, certification or skill which is relevant to the position for which you are applying: e.g., additional education or course work, seminars or workshops, honors or activities, certifications, licensing, apprenticeships, professional organizations, publications, other experiences or accomplishments (excluding labor organizations and memberships which reveal race, color, religion, national origin, sex, age, disability or other protected status).

MILITARY EXPERIENCE

Did you serve in the U.S. Armed Forces? Yes No

Are you presently a member of the National Guard or Reserves? Yes No

Please describe any training relevant to the position for which you are applying _____

REFERENCES *(Give names of three persons not related to you, whom you have known at least one year)*

Name	Relationship	Company	Phone Number
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FORMER EMPLOYERS *(List last four, starting with most recent)*

Name & Address of Employer	Dates of Employment	Name & Title of Supervisor	Telephone	Position	Salary
	From:				Start:
	To:				End:

Major Responsibilities _____

Reason for Leaving _____

Name & Address of Employer	Dates of Employment	Name & Title of Supervisor	Telephone	Position	Salary
	From:				Start:
	To:				End:

Major Responsibilities _____

Reason for Leaving _____

Name & Address of Employer	Dates of Employment	Name & Title of Supervisor	Telephone	Position	Salary
	From:				Start:
	To:				End:

Major Responsibilities _____

Reason for Leaving _____

Name & Address of Employer	Dates of Employment	Name & Title of Supervisor	Telephone	Position	Salary
	From:				Start:
	To:				End:

Major Responsibilities _____

Reason for Leaving _____

Ball Construction Services, LLC

Certification, Consent, and Release

Please read each statement carefully before signing

I certify that the information in this application is true and complete. I understand that misrepresentation, falsification or omission of facts may result in my termination, regardless of the time of discovery by the Company.

I authorize Ball Construction Services, LLC to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize my former employers to disclose to Ball Construction Services any and all letters, reports and other information related to my work record without giving me prior notice of such disclosure. In addition, I hereby release Ball Construction Services, my former employers and all other persons, corporations, partnerships, and associations from any and all claims, demands, or liabilities arising out of or in any way related to such investigations or disclosure.

I understand that each job candidate who is offered employment may be required to take a pre-employment drug/alcohol screening test at the company's expense within 30 days from the date of hire. I understand that employment is conditioned upon successful completion of this screening test.

I understand that this application will be considered active for 30 days, and that if I have not been employed within this time period, I will need to reapply for consideration. I also understand that, if hired, my employment is for no definite period and may be terminated at any time without written notice and that, absent a written contract signed by the President of the Company, I will remain an at-will employee and can be terminated at any time without any notice.

I have read, understand, and consent to these statements.

Applicant Signature

Date

FOR EMPLOYER USE ONLY

Date _____	Interviewed by _____
Hire <input type="checkbox"/> Yes <input type="checkbox"/> No	Position _____
Salary _____	Department _____
Start Date _____	Approved _____

